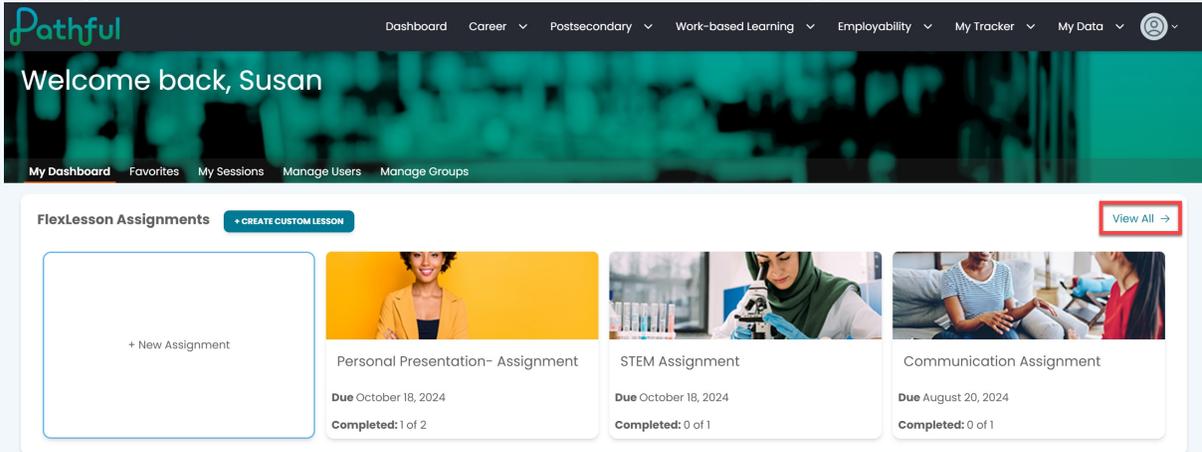


Change the Due Date on an Assignment

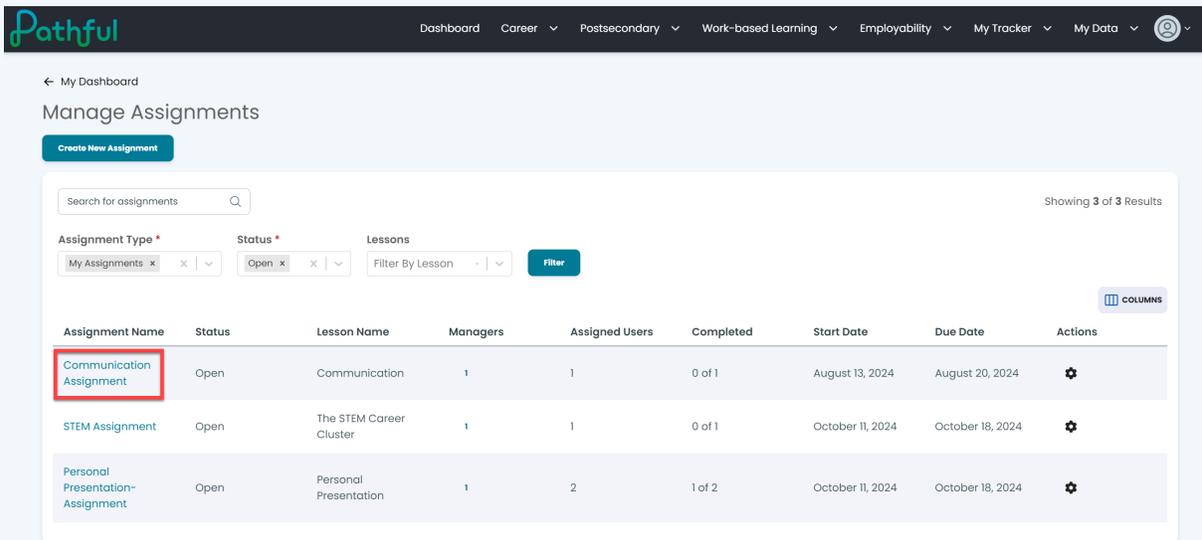
Last Modified on 10/22/2024 1:36 pm EDT

1. From your Dashboard, select **View All** in the FlexLesson Assignments section.



The screenshot shows the Pathful dashboard with a navigation bar at the top containing 'Dashboard', 'Career', 'Postsecondary', 'Work-based Learning', 'Employability', 'My Tracker', and 'My Data'. Below the navigation bar is a welcome message 'Welcome back, Susan' and a secondary navigation bar with 'My Dashboard', 'Favorites', 'My Sessions', 'Manage Users', and 'Manage Groups'. The main content area is titled 'FlexLesson Assignments' and includes a '+ CREATE CUSTOM LESSON' button. A 'View All' button is highlighted with a red box. Below this are three assignment cards: 'Personal Presentation- Assignment' (Due October 18, 2024, Completed: 1 of 2), 'STEM Assignment' (Due October 18, 2024, Completed: 0 of 1), and 'Communication Assignment' (Due August 20, 2024, Completed: 0 of 1).

2. Select the desired assignment by clicking on the Assignment Name.



The screenshot shows the 'Manage Assignments' page in Pathful. It features a search bar, filter options for 'Assignment Type' (My Assignments), 'Status' (Open), and 'Lessons' (Filter By Lesson). A table displays three assignments. The 'Communication Assignment' row is highlighted with a red box. The table columns are: Assignment Name, Status, Lesson Name, Managers, Assigned Users, Completed, Start Date, Due Date, and Actions.

Assignment Name	Status	Lesson Name	Managers	Assigned Users	Completed	Start Date	Due Date	Actions
Communication Assignment	Open	Communication	1	1	0 of 1	August 13, 2024	August 20, 2024	⚙️
STEM Assignment	Open	The STEM Career Cluster	1	1	0 of 1	October 11, 2024	October 18, 2024	⚙️
Personal Presentation-Assignment	Open	Personal Presentation	1	2	1 of 2	October 11, 2024	October 18, 2024	⚙️

3. Under Lesson Info, change the due date as needed.
4. You can also change any of the assignment settings as needed.
5. Select **Save Changes**.

← Manage Assignments

Communication Assignment [Edit](#)

[Close](#) [Delete](#) [Save Changes](#)

Settings

- Learners must complete activities in order
- Late Submissions Allowed
- Grading Enabled

Lesson Info

Start Date: Start date **Assigner Display Name:** Assigner display name

Due Date: Due date *

Managers: 1

Search for users

Showing 1 of 1 Results

[COLUMNS](#)

Last Name	First Name	License(s)	Grade	Progress (%)	Grade Status	Date Completed	Actions
	Susan	Pathful Demo PE - Pathful		0	Not graded		COMMENT