Complete a School Report

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1. From the **Postsecondary** menu, select **Common App**.
2. Select **Form Statuses** next to the student's name.
3. Select **School Report**.
4. Complete the Report.
5. Select **Submit**.
6. If you need to change the School Report, you can **Unsubmit** it and make changes as needed. You can also generate additional reports.