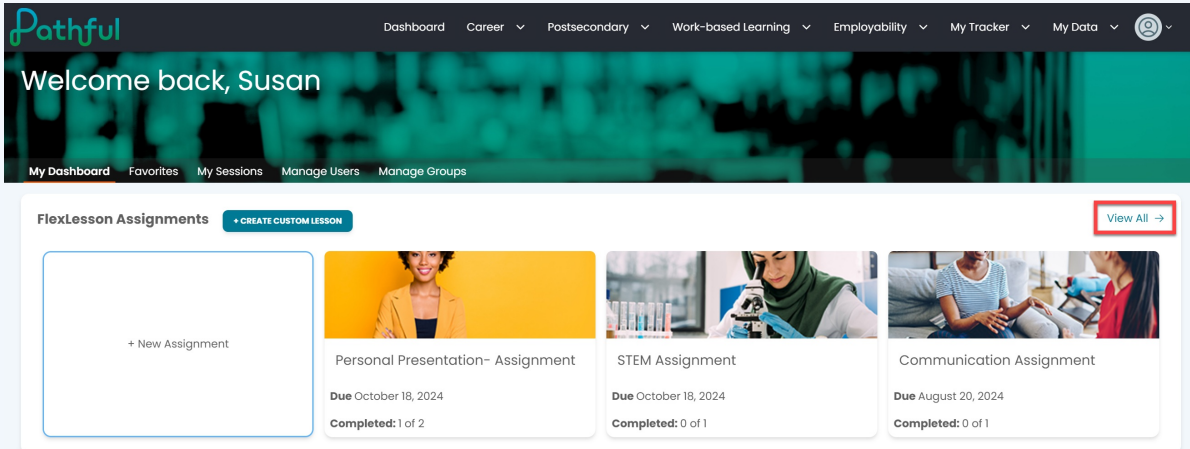


Remove an Admin from an Assignment

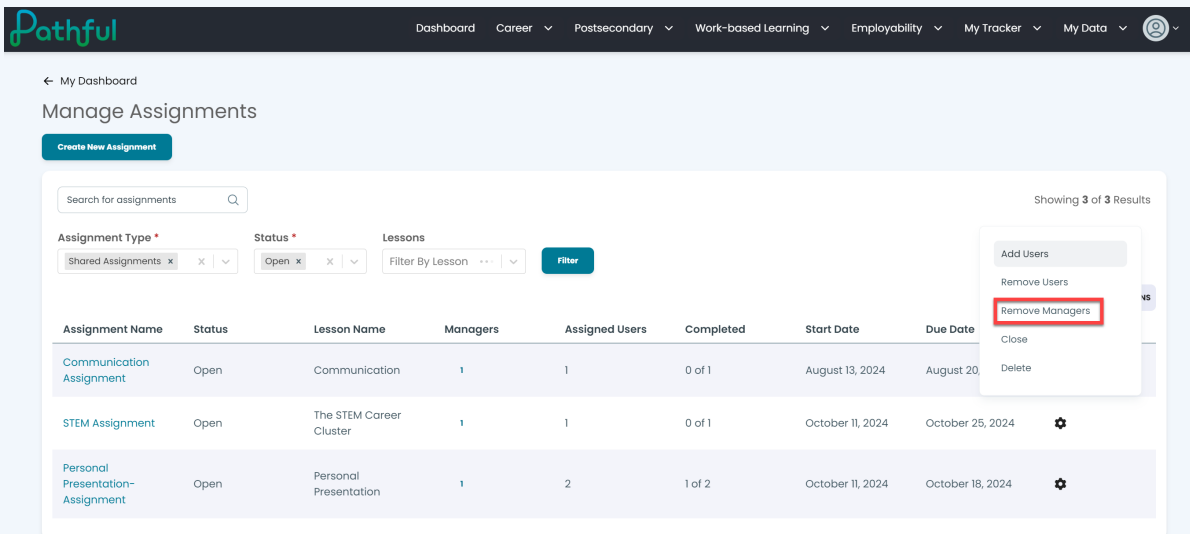
Last Modified on 10/23/2024 9:17 am EDT

1. From your **Dashboard**, select **View All** from the FLELesson Assignments box.



The screenshot shows the Pathful dashboard with a navigation bar at the top. Below the navigation bar, there is a welcome message for Susan. The main content area is titled 'FlexLesson Assignments' and includes a '+ CREATE CUSTOM LESSON' button. A red box highlights the 'View All' button in the top right corner of the assignments box. Below this, there are three assignment cards: 'Personal Presentation- Assignment', 'STEM Assignment', and 'Communication Assignment'. Each card shows the due date and completion status.

2. Locate the desired assignment using the filters.
3. Select the cog icon under the Actions column for the desired assignment.
4. Select **Remove Managers**.



The screenshot shows the 'Manage Assignments' page in Pathful. It features a search bar, filter options for Assignment Type, Status, and Lessons, and a table of assignments. A dropdown menu is open for the 'Personal Presentation-Assignment' row, with 'Remove Managers' highlighted in a red box.

Assignment Name	Status	Lesson Name	Managers	Assigned Users	Completed	Start Date	Due Date	Actions
Communication Assignment	Open	Communication	1	1	0 of 1	August 13, 2024	August 20, 2024	⚙️
STEM Assignment	Open	The STEM Career Cluster	1	1	0 of 1	October 11, 2024	October 25, 2024	⚙️
Personal Presentation-Assignment	Open	Personal Presentation	1	2	1 of 2	October 11, 2024	October 18, 2024	⚙️

5. Select the checkbox next to the admin name you want to remove.
6. Select **Remove Manager(s)**.

Search for managers Showing 1 of 1 Results

<input type="checkbox"/>	Last Name	First Name	User Name
<input type="checkbox"/>		Susan	susanR-staff-Pathful

[REMOVE MANAGER\(S\)](#)