

# Withdraw a Session Request

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1. From your Dashboard, select **My Sessions**.
2. Select the **Requested** tab.
3. Select the card for the desired session.
4. Select **Withdraw**.
5. Choose the desired action:
  - a. **Cancel**
  - b. **Withdraw and Save as a Draft** (this allows you to edit as needed and then resubmit the request)
  - c. **Delete Session** (this removes the session permanently)

Are you sure you want to withdraw this session?

CANCEL

WITHDRAW AND SAVE AS DRAFT

DELETE SESSION

6. If you select Delete Session, you must confirm the selection.